

How to Apply for a Blue Badge

1. You will need to have certain items ready before you start the application process. We have outlined the essentials below but please visit <https://www.kent.gov.uk/roads-and-travel/travelling-around-kent/parking/disabled-parking-blue-badge/apply-for-a-blue-badge> for a full list.
 - Up to date colour photo of yourself taken within the last 6 months, showing your head and shoulders only, with a plain, light background. Uploading one taken using a home camera or smartphone is acceptable.
 - Proof of identity, such as passport, driving licence, birth/adoption certificate, marriage /divorce/civil Partnership/dissolution certificate
 - Proof of address, such as council tax bill, back/building society statement, utility bill, valid photocard driving licence (you cannot use your driving licence for both proof of your identity and proof of address), welfare benefit letter with your home address on, payslip with address on, HMRC pension/ tax credit letter
 - Proof of eligibility:
 - If you are registered blind or have severe sight impairment and have your registration number/ letter i.e. registration letter from KAB or local authority.
 - If you get higher rate DWP PIP/DLA welfare benefit. Only your original letter of award or annual benefit calculation benefit letter including front page

You will also need to know:

- your National Insurance number (if you have one)
- the details of your current Blue Badge (if you're reapplying)

Kent County Council may check and confirm the information you have given with the Department of Work & Pensions (DWP).

2. Open the "Apply or Renew" section on the above website and you will be able to click purple "Apply or Renew now" button, which will take you through to the Gov.uk website to begin your online application.

3. The application asks the following questions:
 - Who you are applying for (choose from yourself, someone else or an organisation)
 - Enter your post code -this will confirm if your application will be to Kent County Council
 - Do you already have a blue badge - Yes/No
 - Date of Birth
 - Are you severely sight impaired - Yes /No
 - Do you receive any of these benefits – PIP, DLA, Armed forces compensation, War Pensions mobility Supplement. If you do not have any of these, you will have to apply through the full assessment process.
 - Whether you have been awarded the higher rate of mobility if you have DLA/PIP

4. It should then tell you whether you are eligible for a blue badge and will start the application process. Click on apply or renew and you are directed to Gov.UK. At bottom of page, click on 'Apply or Renew Now'
 - Enter an email address to save application and date of birth
 - Confirm your email address
 - Application saved while sending you a confirmation email
 - Enter your personal details
 - Upload letter from DWP proof of award i.e. PIP/DLA letter
 - Upload proof of identity
 - Upload proof of address
 - Upload up to date photo
 - Apply and check your answers to the questions
 - Read and Agree the declaration by ticking the box
 - Submit your form and pay the £10 fee

If you are renewing a Blue Badge:

The steps should be very similar to the above. However, be sure to select "Yes" when asked if you already have a blue badge and have your badge number to hand.

At the end of the application form, you will be given opportunity to check what you have entered. Once you submit the form, you will be given a reference number. Please make a note of this separately as you may need to refer back to it if new badge does not arrive after 12 weeks.



To request a paper application or to ask for help if you are having difficulties in applying for a blue badge, please contact:

Kent County Council Blue Badge Team

Telephone: [03000 41 62 62](tel:03000416262)

Email: bluebadgeteam@kent.gov.uk

All new or renewal badges cost £10 per application

If you are having difficulties with application, you can request a gateway appointment from Kent County Council Blue Badge team. This is an appointment which you attend in person and someone will be available to help you fill in the application form.

Applications can take up to 16 weeks to process if applying through the full assessment route. If you can clearly show evidence of one of the automatic eligibility criteria, applications can be processed within approximately 4 weeks once a complete application is received.